

## **BMLSS CODE**

### **Lakers...**

- 1. Treat each other with respect.**
- 2. Arrive on time.**
- 3. Arrive prepared to learn.**
- 4. Complete their work and meet deadlines.**
- 5. Use appropriate and respectful language.**
- 6. Turn off and put away devices unless otherwise directed by staff.**
- 7. Follow classroom rules regarding food and drink.**



<b>TOPIC</b>	<b>PAGE</b>
<b>A to Z Behaviour and School Routines:</b>	
<b>Announcements</b>	<b>3</b>
<b>Bell Schedule</b>	<b>3</b>
<b>Bullying</b>	<b>3</b>
<b>Buses</b>	<b>3</b>
<b>Cave</b>	<b>3</b>
<b>Cell Phones</b>	<b>3</b>
<b>Dress Code</b>	<b>3</b>
<b>Exams</b>	<b>4</b>
<b>Fire Alarm</b>	<b>4</b>
<b>Hats</b>	<b>4</b>
<b>Honour Role</b>	<b>4</b>
<b>Identification</b>	<b>4</b>
<b>Illnesses</b>	<b>4</b>
<b>Lates</b>	<b>4</b>
<b>Library</b>	<b>4</b>
<b>Lockdown</b>	<b>4</b>
<b>Lockers</b>	<b>5</b>
<b>OSSLT</b>	<b>5</b>
<b>Parking</b>	<b>5</b>
<b>Picture Day</b>	<b>5</b>
<b>Restorative Practices</b>	<b>5</b>
<b>Smoking and Vaping</b>	<b>5</b>
<b>Social Media</b>	<b>5</b>
<b>Spares</b>	<b>5</b>
<b>Student Services</b>	<b>5</b>
<b>Theft</b>	<b>6</b>
<b>Unacceptable Behaviour</b>	<b>6</b>
<b>Volunteer Hours</b>	<b>6</b>
<b>What about late assignments?</b>	<b>7</b>
<b>Weekly Tumble</b>	<b>7</b>
<b>20/20 Rule</b>	<b>7</b>
<b>BML Social Media</b>	<b>8</b>

## A to Z Code of Behaviour & School Routines

### **Announcements—at the beginning of each day**

Announcements are for you and this is how you find out what is going on at BMLSS. Wherever you are in the school, please stop and listen.

### **Academic Honesty**

All BMLSS students will conduct themselves in an honest and trustworthy manner in all aspects of academics. Use of part/all of any other person's book, essay, magazine article, chart, drawing, diagram or other piece of work in an assignment without proper acknowledgement is plagiarizing. Submitting an assignment written by anyone else or presenting information taken from the internet as one's own is plagiarizing. If a student facilitates plagiarism by providing work to another student, this constitutes academic dishonesty.

### **Anti-Bullying**

Our goal is to make BMLSS a place where everyone feels welcome and safe. Please help by reporting incidents of bullying to the VPs or the Guidance Counsellors. You can also report bullying anonymously through the school website ([www.BMLSS.tlidsb.on.ca](http://www.BMLSS.tlidsb.on.ca)).

### **Bell Schedule**

Period 1	8:50- 10:05
Period 2	10:15 - 11:30
Lunch	11 :30 - 12:30
Period 3	12:30 - 1:45
Period 4	1:55 - 3:10

### **Buses**

Many students rely on the buses to get to BMLSS. This is a privilege. You are expected to be respectful to the bus driver and the other students on the bus. Follow the bus regulations as posted at the front of the bus, remain in your assigned seat, wear your mask and obey the instructions of the bus driver. You are not permitted to ride a bus other than your own. If you are non-compliant, you will be given a bus slip from your bus driver which you must bring into the office to give to the secretary. Your VP will meet with you. If you receive a third bus slip or are a safety concern on the bus, suspension of bus privileges will be considered.

### **The Cave**

The Cave is located in room 205 . This room is a supportive space for additional help with academic courses, problem-solving skills, OSSLT support and meeting graduation requirements.

### **Cell Phones**

Cell phones are to be "off and away" before entering the classroom. Your teacher will let you know if cell phones are to be used for work relating to the curriculum.

### **Dress Code**

At BMLSS we have high expectations of how the students present themselves through their choice of dress, while respecting and understanding the importance of self-expression. Students are encouraged to make appropriate choices with their attire. Students will refrain from wearing or displaying clothing or other items that promote or perpetuate stereotypes, biases and/or false generalizations about individuals, identities, cultures or traditions. Eg. No promotion of illegal substances.

## Exams

The exam schedule is being finalized and will be shared with students and parents. Some final assessments will occur during regular instructional days approaching the end of the semester. Others will occur during the designated exam dates of January 22-February 2. It is imperative that students are present for these important final evaluations.

## Fire Alarm

A continuous sounding alarm is the signal that all students must leave the building, calmly and quickly, without running. Posted in each classroom is the exit required to be used in case of fire. Once outside, you are expected to follow teacher directions and move well away from the exits and fire routes.

**Note:** Pulling a false fire alarm is a serious offense and will result in severe consequences, including a financial cost to the individual, as well as police involvement.

## Hats

Hats can be worn in the hallways. Hats can be worn in classrooms with permission of the classroom teacher.

## Honour Roll

Honour roll is calculated using the final grades earned for courses during the regular school year.

**Grade 9:** 80% average or higher of 8 courses.

**Grade 10:** 80% average or higher of 8 courses.

**Grade 11:** 80% average or higher of (top) 7 courses.

**Grade 12:** 80% average or higher of (top) 6 courses, taken in your graduating year.

For graduates, **Ontario Scholar:** 80% average or higher of 6 grade 12 courses. Courses do not need to be taken all in your graduating year.

## Identification

In order to maintain safety, it is important that students identify themselves using their proper name to school and Sportsplex staff, when asked to do so. Non-compliance will result in suspension.

## Illness

If you become ill during the school day, please inform your teacher who will contact an Administrator. The Principal or one of the Vice Principals will take you to the office, contact a parent or guardian and have you remain in the main office until someone is able to come to pick you up.

## Lates

If you arrive late to school report directly to class. If you have an excused late (e.g. an appointment), please have a parent/guardian call the attendance line: 705-645-9599. Unexcused lates will be tracked and will be dealt with by an administrator in conjunction with the caregivers of students. Consequences could include detentions, in-school suspensions and other measures.

## [Library](#)

The Library is open daily from 8:50 a.m. to 3:10 p.m. and will be closed during the Teacher Librarian's lunch.

## Lockdown

In the event of a lockdown, the office will ring the bell and then announce "EMERGENCY, EMERGENCY, EMERGENCY. INITIATE LOCKDOWN." At this time, students are expected to listen to the instructions of their teacher. If you are in the hallways or the washroom, enter the nearest classroom. Move away from doors and windows and remain quiet.

**Lockers**

Lockers are provided to students to use to store their belongings. Students must provide their own locks and both the locker number and the lock combination must be registered with your teacher. This list is then sent to Mr. Corbett (Vice-Principal). Locks which are placed on unregistered lockers will be removed. Students must not damage or deface lockers. The lockers are the property of the school and may be opened by the administration or their designates at any time.

**OSSLT**

The Ontario Secondary School Literacy Test (OSSLT) is a compulsory, standardized test completed by students in Grade 10. Passing the literacy test is a graduation requirement. Test dates will be announced as we move through the first semester.

**Parking**

Staff and students share the busy parking lot with the Sportsplex and the buses. Students are asked to park at the school's end of the parking lot. Please be respectful of others and remember that DRIVING SAFELY, i.e. slowly and with an awareness of other cars and pedestrians, is very important. Please obey posted speed limits.

**Picture Day**

You must be photographed to receive your student ID card and for the yearbook (even if you are not buying pictures). Grade 12s must have a Grad photo taken to be on the Grad composite (even if you are not buying grad photos). **Please listen to announcements and pay attention to notices on the t.v. screens around the school for the picture day date(s).**

**Restorative Practices**

BMLSS Staff have participated in Restorative Practices training. Whenever possible, staff and administration will try to respond to conflicts in a restorative manner. In doing so, students will recognize the impact their behaviour has on others and be held responsible for their actions. The focus will be to restore relationships and repair any damage done.

**Smoking and Vaping**

Vaping and smoking and tobacco products are not to be displayed or used in the school building, or anywhere on the school grounds. It is illegal to smoke or vape within 20 metres of the school or town property. Violations will result in suspension and/or monetary fines imposed by the Health Unit.

**Social Media**

Any technology used for communication purposes must be used appropriately. Threatening, harassing or demeaning comments or pictures will not be tolerated and will result in consequences.

**Spares**

Students on spares will be able to work in the library or in the cafeteria

### **Student Services**

Please look at the BMLSS website for information on the many student services offered at BMLSS. In the student services office, the Guidance counsellors, Mr. McGrath, and Ms. Smith, and Head of Specialized Services, Maria Washburn, are here to help students navigate their way through their high-school years. Students are assigned by last name to a Guidance Counsellor:

Ms. Smith: **A to K**

Mr. McGrath: **L to Z**

Students wishing to meet with a counsellor can make an appointment by visiting the Student Services office or going to the shared document, where you will find an appointment sign-up. Parents wishing to speak with a Guidance Counsellor are asked to call the Student Services office.

### **Theft**

Please report any loss of property to the main office. Administration will try to recover lost or stolen property but will not be responsible for replacing it. Theft is a serious offense and will be met with appropriate consequences.

### **Unacceptable Behaviour**

Any unacceptable behaviour, targeting any member of the school community, will be interpreted as impacting on the moral tone of the school. The [Trillium Lakelands Parent/Guardian and Student Handbook](#) clearly specify potential consequences for behaviours that are considered inappropriate.

### **Suspension**

A principal may suspend a pupil for a fixed period of 1-20 days from his or her school, and from engaging in all school-related activities, if the pupil commits any of the following infractions:

- Threatening to cause serious bodily harm
- Possessing alcohol or illegal drugs
- Being under the influence of alcohol or illegal drugs
- Swearing at a teacher or another authority figure
- Vandalism causing extensive damage
- Bullying
- Conduct injurious to the school's moral tone
- Conduct injurious to the well-being of others
- Conduct contrary to the code of behaviour

## Expulsion

The following behaviours may lead to suspension and possible expulsion of 21 days or greater:

- Possessing a weapon, including possessing a firearm
- Using a weapon to cause or to threaten bodily harm
- Physical assault
- Sexual assault
- Trafficking in weapons or illegal drugs
- Committing robbery
- Extensive vandalism on or off Board property
- Giving alcohol to a minor
- Bullying
- Behaviour causing unacceptable risk to others
- Repeated behaviours resistant to change
- Serious violation of the Board/School code of conduct

**Volunteer Hours** - Completing 40 hours of volunteer work is a graduation requirement. This requirement may be modified due to Covid-19. Please check with your Guidance Counsellor about how this impacts your graduation requirements. Reminder that volunteer hours **CANNOT** be for a business where someone else would be paid to complete that task. Please check the link for more information. You may pick up your volunteer record cards in the main office. Please return your completed cards to the Main Office. Your hours must be completed by the end of May in your graduating year—don't leave it until the last minute!

## Weekly Tumble

	Period 1 (8:50-10:05)	Period 2 (10:15 - 11:30)	Period 3 (12:30 - 1:45)	Period 4 (1:55 - 3:10)
<b>Week 1</b>	<b>Block A</b>	<b>Block B</b>	<b>Block C</b>	<b>Block D</b>
<b>Week 2</b>	<b>Block D</b>	<b>Block C</b>	<b>Block B</b>	<b>Block A</b>
<b>Week 3</b>	<b>Block B</b>	<b>Block A</b>	<b>Block D</b>	<b>Block C</b>
<b>Week 4</b>	<b>Block C</b>	<b>Block D</b>	<b>Block A</b>	<b>Block B</b>

## What about late assignments?

Students who fail to submit assignments on the due date will negotiate a second deadline with their teacher. Teachers may assign up to a 10% penalty after the first missed deadline for grade 11 & 12 students. Students who fail to submit their assignment after the second deadline will be referred to Student Success. In addition, students may receive a ZERO for missed deadlines, or not submitting an assignment.

## What is the 20/20 Rule?

Students must be on time to class and remain in the classroom for instructional time. Students will not be permitted to leave the classroom for the first and last twenty minutes of the 75 minute period unless they have an emergency, appointment in Guidance, need to attend the main office or have an excused absence eg. doctor appointment. Students are expected to use the washroom and refill water bottles while on their ten minute break between classes or the lunch break.

Let's be social!



@infobml



@TLDSB

@bmlss